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ABSTRACT

The 73 tests included in this bibliography are aptitude tests for specific occupations that require some level of manual dexterity for successful performance. Many of the tests measure manual and finger dexterity, abstract, verbal, and numeric reasoning, and motor coordination. Some of these tests are work samples requiring manipulation of actual materials used on the job or the manipulation of objects. Many of these tests can only be purchased by trained counselors or personnel departments. This document is one in a series of topical bibliographies from the Test Collection (TC) at the Educational Testing Service (ETS) containing descriptions of more than 18,000 tests and other measurement devices prepared by commercial publishers, teachers, educational institutions, professional associations, departments of education, counselors, etc. Each description contains the following basic information: TC Accession Number (a six-digit identification number assigned by the Test Collection); the title of the instrument; personal or institutional author; year of publication or copyright; availability source; grade level for which test is suitable; age level for which test is suitable; and abstract. Other information, which is provided when known, includes subtests, number of test items, and time required to complete the test. Information on accessing the Test Collection via Internet concludes the document. (HAC)

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ETS TEST COLLECTION

ANNOTATED BIBLIOGRAPHY OF TESTS

MANUAL DEXTERITY

ED 368 765

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MANUAL DEXTERITY TESTS
MAY 1992

SUPERSEDES JULY, 1989 EDITION

INTRODUCTION

Scope of Bibliography

Included in this bibliography are aptitude tests for specific occupations that require some level of manual dexterity for successful performance. Some of these tests are work samples requiring manipulation of actual materials used on the job or the manipulation of objects. Many of these tests can only be purchased by trained counselors or personnel departments. Please consult each publisher before ordering.

Availability

Copies of the tests described on the following pages must be obtained directly from the publisher, as stated in the AV AVAILABILITY section of each test citation. Generally, the Test Collection does not have distribution rights for its holdings. However, in special instances, the Test Collection has been granted permission from individual authors to distribute their tests, which are primarily research instruments. The AV AVAILABILITY information for these instruments will be Tests in microfiche, Test Collection, Educational Testing Service, Princeton, NJ 08541.

Guide to Citation Elements

The following is a guide to the various elements which may be present in a test citation:

AN - Six-digit identification number assigned by the Test Collection

TI - Name of the instrument

DT - Components within the overall test which assess particular skills or factors

AU - Personal or institutional author

YR - Year test was published or copyrighted

AV - Test publisher or distributor; the organization which sells or distributes the instrument

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GL - List of grades for which test is suitable

TG - List of ages for which test is suitable

AB - A description of the test and its purpose

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AN ACCESSION NUMBER: TC016629 ETS 9004.
TI TITLE: Vocational Aptitude Battery (VAB).
DT SUBTESTS: General Learning Ability or Intelligence; Verbal Aptitude; Numerical Aptitude; Spatial Aptitude; Form Perception; Clerical Perception; Motor Coordination; Finger Dexterity; Manual Dexterity; Eye Hand Foot Coordination; Color Discrimination.
AU INSTITUTIONAL AUTHOR: Progressive Evaluation Systems Company, Pleasantville, NY.
YR YEAR: 88.
AV AVAILABILITY: Progressive Evaluation Systems Company; 21 Paulding Street, Pleasantville, NY 10570.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 70.
ITEMS: 725.
AB ABSTRACT: The VAB was designed for use in high schools, vocational rehabilitation programs, and job training programs to assess aptitudes identified by the U.S. Department of Labor (D.O.L.). The VAB is made up of separate tests for each aptitude so the entire battery need not be administered when only a few subtests are needed for job placement. All are given when vocational guidance testing is needed. The VAB is for use by guidance, employment, and training counselors in all fields. All tests are paper-and-pencil except spatial relations and the coordination and dexterity subtests which require manipulative responses. The clerical subtests require both. Uses grade 4 vocabulary. Tests are timed (3 to 5 minutes). Norms and validity information are available on various disadvantaged populations.

AN ACCESSION NUMBER: TC016483 ETS 8911.
TI TITLE: General Aptitude Test Battery for the Deaf.
DT SUBTESTS: Name Comparison Computation; Three-Dimensional Space; Vocabulary; Tool Matching; Arithmetic Reasoning; Form Matching; Mark Matching; Place; Turn; Assemble; Disassemble.
AU INSTITUTIONAL AUTHOR: United States Department of Labor, Employment and Training Administration.
YR YEAR: 82.
AV AVAILABILITY: State Employment Service offices only.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
AB ABSTRACT: Designed for use in vocational guidance and employment selection of literate individuals. This version is for people who are deaf. Twelve tests measure nine vocational aptitudes: general learning ability; verbal aptitude; numerical aptitude; spatial aptitude; form perception; clerical perception; motor coordination; finger dexterity; manual dexterity. Validated to predict performance in over 400 professional, skilled, semi- and unskilled occupations.

AN ACCESSION NUMBER: TC016346 ETS 8911.
TI TITLE: Pin Test.
AU AUTHOR: Satz-Paul; DElia-Lou.
YR YEAR: 89.
AV AVAILABILITY: Psychological Assessment Resources; P.O. Box 998; Odessa, FL 33556.
TG TARGET AUDIENCE: AGE 16-17, Adults, Older Adults.
NT NOTES:
TIME: 2.
AB ABSTRACT: This test of manual dexterity requires both fine-motor and visual-motor skills. May be administered to subjects who have vision that is adequate for newspaper reading. Requires the subject to push a pin through open holes in a cardboard and then through a paper sheet. May be used in clinical settings. Not suitable as a neuropsychological screening test. May be used as a supplement to other neuropsychological testing. Used in both dominant and nondominant hand. Can define handedness and dexterity changes. The test is brief and portable requiring only pin and paper. Norms are available for adults. May be administered by non-professionals. Scored by professionals.

AN ACCESSION NUMBER: TC015585 ETS 8904.
TI TITLE: Key Educational Vocational Assessment System.
DT SUBTESTS: Key Audiometer; Ciba-Geigy Chart; Key Tabletop Lab Learning Code Component; Visual Memory; Key Fine Motor Skills Test; Key Tabletop Lab/Reaction Time Component; Key-What's Next?; Key Tabletop Lab Dynamometer; Key Form S-3; Key Arithmetic; Wide Range Achievement Test Reading Scale; Key Vocational Interest Inventory; Self Directed Search; Key Social Competence Rating; How Supervise; Sentence Completion and Graphic Projectives.
AU AUTHOR: Krass-Alvin.
AV AVAILABILITY: Key Education; 673 Broad Street, Shrewsbury, NJ 07701.
TG TARGET AUDIENCE: AGE 14-17, Adults.
NT NOTES:
TIME: 150; approx.
AB ABSTRACT: This performance measure uses paper and pencil tests and apparatus to examine basic perceptual skills as they relate to occupational and training requirements in handicapped and nonhandicapped youth, nonhandicapped adults and dislocated workers. The system contains cognitive, perceptual, dexterity and attitude tests and measures for use in vocational evaluation. Covers hearing ability, auditory localization and memory, visual and color acuity, manual dexterity, reaction time, abstract reasoning, non-verbal learning, response to stress, persistence, literacy skills, arithmetic, reading, interest, social competency, supervisory potential, and personality attributes.

AN ACCESSION NUMBER: TC015264 ETS 8908.
TI TITLE: Vocational Transit.
AU INSTITUTIONAL AUTHOR: Vocational Research Institute, Philadelphia, PA.
YR YEAR: 89.
AV AVAILABILITY: Jewish Employment and Vocational Service; Vocational Research Institute, 1528 Walnut Street, Suite 1502; Philadelphia, PA 19102.
TG TARGET AUDIENCE: AGE 13-17, Adults.
AB ABSTRACT: A work potential assessment for developmentally and severely learning disabled individuals as well as for brain injured subjects. Focuses upon four critical areas: job-related aptitudes, learning style, work-rate stability, and the operation of metacognitive factors. Consists of aptitude tests for motor coordination, manual dexterity, finger dexterity, and form perception. Norms available for both disabled and non-impaired groups. Technical data included.

AN ACCESSION NUMBER: TC015437 ETS 8802.
TI TITLE: Microcomputer Evaluation and Screening Assessment.
DT SUBTESTS: Hardware Exercise; Independent Perceptual Screening; Talking-Persuasive Screening; Physical Capacity and Mobility; Vocational Interest and Awareness; Access Profile.
AU INSTITUTIONAL AUTHOR: Valpar International Corp., Tucson, AZ.
YR YEAR: 86.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767; Tuscon, AZ 85703-5767.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 270; approx.
AB ABSTRACT: Assesses individual's job-related knowledge, skills, and aptitudes for use in career exploration and job or training placement. It is a comprehensive, computerized screening instrument which gathers large quantities of information in short periods of time. Although it is meant to interface with other assessment programs, it can also stand alone. The subject's performance is measured against the Worker Qualifications Profile of the Dictionary of Occupational Titles. During the computer exercises, a large number of factors are measured in approximately 30 minutes. These factors include shape discrimination, problem solving, and academics. Subjects begin with a brief vision screening test and a hand-eye coordination component. Other components include a hardware exercise which assesses tool use, assembly skills, dexterity, manipulation, and ability to follow instructions; independent perceptual screening to measure tactile sensitivity and spatial aptitude; talking/persuasive screening related to language development; physical capacity and mobility to provide non-medical screening before training or job placement; and vocational interests and awareness used to analyze vocational interests and to assess

subject's basic understanding of the world of work; and an access profile which allows comparison of evaluee's performance to specific requirements for success in a job, training, or classroom setting. Available for use on IBM PC or XT or Apple IIe.

AN ACCESSION NUMBER: TC015239 ETS 8802.
TI TITLE: Wolfe Secretarial Staff Selector.
DT SUBTESTS: Numerical Facility; Problem Solving; Attention To Detail; Manual Dexterity; Alphabetizing and Filing; Grammar and Punctuation; Spelling and Vocabulary; People Contact Desired; Emotional Stability.
AU INSTITUTIONAL AUTHOR: Wolfe Personnel Testing and Training Systems, Oradell, NJ.
YR YEAR: 77.
AV AVAILABILITY: Walden Personnel Testing and Training Systems; Box 319; Oradell, NJ 07649.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 75.
AB ABSTRACT: Evaluates the suitability of candidates of all levels of experience for secretarial positions. Measures the following job criteria: attention to detail, alphabetizing and filing, grammar and punctuation, spelling and vocabulary, people contact desired, manual dexterity, emotional stability, logical and problem solving ability, and numerical skills. Can be scored either by client or Wolfe. Also available in French.

AN ACCESSION NUMBER: TC014874 ETS 8705.
TI TITLE: Skills Assessment Module.
DT SUBTESTS: Revised Beta Examination; Learning Styles Inventory; Personnel Test for Industry; Mail Sort; Alphabetizing Cards; Etch a Sketch Maze; Payroll Computation; Patient Information Memo; Small Parts; Ruler Reading; Pipe Assembly; O-rings; Block Design; Color Sort; Circuit Board.
AU AUTHOR: Rosinek-Michele.
YR YEAR: 85.
AV AVAILABILITY: Piney Mountain Press, Inc.; P.O. Box 333; Cleveland, GA 30528.
GL GRADE LEVEL: 9; 10; 11; 12.
NT NOTES:
TIME: 120.
AB ABSTRACT: Designed to assess a student's affective, cognitive and manipulative strengths and weaknesses prior to placing students in vocational training programs within school systems. Norms are available for average students, students with disabilities, disadvantaged students and employed workers. Both paper and pencil tests and hands-on skills modules are included. Work behaviors such as appearance, endurance, communication skills, safety consciousness can be rated during performance.

AN ACCESSION NUMBER: TC014853 ETS 8710.
TI TITLE: Prevocational Assessment Screen.
DT SUBTESTS: Alphabetizing; Etch-a-Sketch Maze; Calculating Numbers; Small Parts; Pipe Assembly; O-Rings; Block Design; Color Sort.
AU INSTITUTIONAL AUTHOR: Piney Mountain Press, Cleveland, GA.
YR YEAR: 84.
AV AVAILABILITY: Piney Mountain Press, Inc.; P.O. Box 333; Cleveland, GA 30528.
TG TARGET AUDIENCE: AGE 14-17, Adults.
NT NOTES:
TIME: 50.
AB ABSTRACT: Designed to provide a method of screening individuals for training and job placement. It is said to be useful for assessing large numbers of students in a short period of time in informal settings. No training is required for administration. PAS is normed on handicapped students, average vocational students, and employed workers. The subtests measure verbal clerical perception, motor coordination, numerical clerical perception, finger dexterity, manual dexterity, form perception, spatial perception, and color perception.

AN ACCESSION NUMBER: TC014511 ETS 8609.
TI TITLE: Cosmetology Student Admissions Evaluation.
AU AUTHOR: Colletti-Anthony-B.
YR YEAR: 77.
AV AVAILABILITY: Keystone Publications; 1657 Broadway, New York, NY 10019.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30; approx.
ITEMS: 50.
AB ABSTRACT: Developed to be used for predicting the successful training of an applicant in the field of cosmetology. It is not to be used as a device to reject applicants. Used to assess certain components of aptitude for the practice of cosmetology. Parts I, II, and III are written tests and consist of an interest inventory, word analogy items, and a comprehension and reasoning test. Part IV is a performance measure that assesses hand, finger, and fingertip dexterity.

AN ACCESSION NUMBER: TC014406 ETS 8609.
TI TITLE: Valpar Component Work Sample 16 (Drafting).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's potential for jobs involving drafting and blueprint reading, from minimal needs to high-level performance. Also covers reasoning, spatial and form perception, finger and manual dexterity, and motor coordination. May be used with disabled or nondisabled persons. Signed, videotaped instructions are available for deaf persons. Disabled persons must be sighted.

AN ACCESSION NUMBER: TC014405 ETS 8609.
TI TITLE: Valpar Component Work Sample 15 (Electrical Circuitry and Print Reading).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to understand and apply principles of electrical circuits and to use pictorial materials such as blueprints, drawings, and schematics. Also concerns reasoning, spatial and form perception, finger and manual dexterity, and motor coordination. Not recommended for those with severe visual or coordination problems. Signed, videotaped instructions are available for deaf examinees.

AN ACCESSION NUMBER: TC014404 ETS 8609.
TI TITLE: Valpar Component Work Sample 14 (Integrated Peer Performance).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Designed to encourage observable interaction of three to five evaluees working together, during completion of actual assembly tasks. Also measures reasoning skills, spatial and form perception, finger and manual dexterity, motor coordination, and color discrimination. Can be used with sighted disabled and non-disabled persons.

AN ACCESSION NUMBER: TC014401 ETS 8609.
TI TITLE: Valpar Component Work Sample 11 (Eye-Hand-Foot Coordination).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures the ability of a person to use eyes, hands, and feet simultaneously and with coordination. Abilities measured are spatial perception, and finger and manual dexterity. May be used with disabled and non-disabled persons, but they must be sighted. Signed, videotaped instructions for deaf examiness are also available.

AN ACCESSION NUMBER: TC014400 ETS 8609.
TI TITLE: Valpar Component Work Sample 10 (Tri-Level Measurement).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to perform very simple to very precise inspection and measurement tasks. The evaluee makes increasingly difficult decisions as to whether machined parts fall within specific tolerances. Skills needed are reasoning, clerical aptitude, finger and manual dexterity and motor coordination. Can be administered to disabled or nondisabled persons. A special kit is available for blind examinees. Signed, videotaped instructions are available for deaf persons.

AN ACCESSION NUMBER: TC014399 ETS 8609.
TI TITLE: Valpar Component Work Sample 9 (Whole Body Range of Motion).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures the agility of a person's gross body movements

of the trunk, arms, hands, legs, and fingers as they relate to the ability to perform job tasks. Also concerns manual dexterity and spatial and form perception, and fatigue. The evaluator observes physical reactions to the muscular stress necessary to the performance of the tasks. Can be administered to disabled and non-disabled. A special kit is available for blind persons. Signed, videotaped instructions are available for deaf persons.

AN ACCESSION NUMBER: TC014398 ETS 8609.
TI TITLE: Valpar Component Work Sample 8 (Simulated Assembly).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
AB ABSTRACT: Measures a person's ability to work at an assembly task requiring repetitive physical manipulation, bilateral use of the upper extremities, finger and manual dexterity, and motor coordination. Useful with conveyor-assembly positions in which materials move toward and then away from workers. Can be used with disabled or nondisabled workers. A special kit has been developed for use with blind or visually impaired persons. Signed, videotaped instructions for deaf examinees are also available.

AN ACCESSION NUMBER: TC014397 ETS 8609.
TI TITLE: Valpar Component Work Sample 7 (Multi-Level Sorting).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to make decisions while performing work tasks requiring physical manipulation and visual discrimination of colors, numbers, letters, and combinations of these. Useful in observing decision-making skills that would determine entry level into a position requiring them, such as laboratory tester, sales agent, equipment assembler. Can be used with disabled persons. Signed, videotaped instructions are available for deaf examinees. Evaluee must be sighted.

AN ACCESSION NUMBER: TC014396 ETS 8609.
TI TITLE: Valpar Component Work Sample 6 (Independent Problem Solving).
AU INSTITUTIONAL AUTHOR: Valpar International Corporation, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to perform work tasks requiring the visual comparison and proper selection of a series of

abstract designs. The purpose of the work sample is to determine a perons' basic independent problem solving ability. Also measures verbal and numerical skills, spatial and form perception, motor coordination, finger and manual dexterity, and color discrimination. May be used with disabled persons. Evaluee must be sighted.

AN ACCESSION NUMBER: TC014395 ETS 8609.
TI TITLE: Valpar Component Work Sample 5 (Clerical Comprehension and Aptitude).
AU INSTITUTIONAL AUTHOR: Valpar International, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to learn and perform a variety of clerical tasks. Measures verbal and numerical ability, spatial and form perception, finger and manual dexterity. Three sections measure general clerical skills, bookkeeping skills, and typing skills. The kit includes a modified typewriter and requires the use of an adding machine. Can also be used with disabled examinees. Signed, videotaped instructions are available for use with deaf persons.

AN ACCESSION NUMBER: TC014394 ETS 8609.
TI TITLE: Valpar Component Work Sample 4 (Upper Extremity Range of Motion).
AU INSTITUTIONAL AUTHOR: Valpar International, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: A measure of a person's range of motion and work tolerance of the upper torso, including the use of shoulders, upper arms, forearms, elbows, wrists, hands, and fingers. Useful also for measuring fatigue and discomfort, finger dexterity, and sense of touch. A special kit is available for use with visually impaired or blind persons. Signed, videotaped instructions are available for deaf examinees. This kit is also useful with nondisabled persons. Consists of a box to which bolts must be attached from various directions.

AN ACCESSION NUMBER: TC014393 ETS 8609.
TI TITLE: Valpar Component Work Sample 3 (Numerical Sorting).
AU INSTITUTIONAL AUTHOR: Valpar International, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to perform work tasks requiring the use of numbers and numerical series, sorting, filing, categorizing by numerical arrangement, form perception, clerical aptitude, motor coordination, and finger and manual dexterity. Used

with occupations involving examining, grading and sorting, keeping records and receipts, and recording information. Can be used with disabled persons. Videotaped, signed instructions are available for deaf examinees.

AN ACCESSION NUMBER: TC014392 ETS 8609.
TI TITLE: Valpar Component Work Sample 2 (Size Discrimination).
AU INSTITUTIONAL AUTHOR: Valpar International, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures a person's ability to perform work tasks requiring visual size discrimination, motor coordination, and manual dexterity. Also provides the opportunity to observe worker characteristics such as decision-making, acceptance of supervision, tolerance of time pressure, and concentration on tasks. Can be used with disabled persons. A special kit is available for use with blind persons. Videotaped, signed instructions are available for deaf examiness.

AN ACCESSION NUMBER: TC014391 ETS 8609.
TI TITLE: Valpar Component Work Sample 1 (Small Tools-Mechanical).
AU INSTITUTIONAL AUTHOR: Valpar International, Tucson, AZ.
AV AVAILABILITY: Valpar International Corporation; P.O. Box 5767, Tucson, AZ 85703.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 60.
AB ABSTRACT: A measure of the ability to work with small tools such as screwdrivers and pliers, motor coordination, manual dexterity, finger dexterity, ability to perform long repetitious tasks, physical perseverance, and frustration tolerance. Can also be used with disabled persons. A special kit is available for use with blind persons. Videotaped, signed instructions are available for deaf examinees.

AN ACCESSION NUMBER: TC014133 ETS 8609.
TI TITLE: Mobile Vocational Evaluation.
DT SUBTESTS: Finger Dexterity; Wrist-Finger Speed; Arm-Hand Steadiness; Manual Dexterity; Two-Arm Coordination; Two-Hand Coordination; Perceptual Accuracy; Spatial Perception; Aiming; Reaction Time; Abstract Reasoning; Verbal Reasoning; Numerical Reasoning; Reading; Arithmetic; Leadership Consideration; Leadership Structure; Sales; Following Directions.
AU AUTHOR: Hester-Edward-J.
AV AVAILABILITY: Hester Evaluation Systems; 2410 SW. Granthurst Ave., Topeka, KS 66611-1274.
GL GRADE LEVEL: 9; 10; 11; 12; Higher Education.
TG TARGET AUDIENCE: Adults.
NT NOTES:

TIME: 240.
AB ABSTRACT: A measure of vocationally related abilities. Given in a series of group and brief individual tests. The test is portable, weighing less than 30 lbs. All electronic parts are battery powered and it may be administered by non-professional staff. The ability factor scores are combined with 17 personal characteristics to identify specific jobs out of a database of 700. For use by colleges, high schools, technical schools, rehabilitation agencies, hospitals and clinics.

AN ACCESSION NUMBER: TC013836 ETS 8609.
TI TITLE: Ball Aptitude Battery.
DT SUBTESTS: Clerical; Idea Fluency; Tonal Memory; Pitch Discrimination; Inductive Reasoning; Word Association; Writing Speed; Paper Folding; Vocabulary; Ideaphoria; Finger Dexterity; Grip; Shape Assembly; Analytical Reasoning.
AU INSTITUTIONAL AUTHOR: Ball Foundation, Glen Ellyn, IL.
YR YEAR: 83.
AV AVAILABILITY: The Ball Foundation; 800 Roosevelt Road, Building C, Suite 206; Glen Ellyn, IL 60137.
TG TARGET AUDIENCE: AGE 16-17, Adults.
NT NOTES:
TIME: 180; approx.
AB ABSTRACT: The Ball Aptitude Battery (BAB) is a multiple ability test battery designed to measure various aptitudes needed for successful performance in a variety of jobs. The BAB can be used to help determine the most appropriate occupations for an individual as well as the most appropriate individuals for an occupation. It can be used for individual career decision making and vocational guidance. The battery was developed for the senior high school population and for the general adult population. It can also be used in organizational decision making, specifically for personnel selection and placement.

AN ACCESSION NUMBER: TC013806 ETS 8609.
TI TITLE: Data Entry Operator Aptitude Test.
AU INSTITUTIONAL AUTHOR: Wolfe Personnel Testing Systems, Oradell, NJ.
YR YEAR: 82.
AV AVAILABILITY: Walden Personnel Testing Systems; Box 319; Oradell, NJ 07649.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
AB ABSTRACT: An aptitude test used to evaluate job candidate's aptitude as a data entry operator. Is designed to evaluate coding ability, numerical facility, manual dexterity, and clerical accuracy, detail, and editing. Test may be used for following purposes: to hire experienced data entry operators, to determine expertise of existing staff, to determine training needs, to

determine training effectiveness, to identify error-prone candidates, and to do a skills inventory analysis. Test is suitable to assess candidates for data entry operator or terminal operator. Available in English and French.

AN ACCESSION NUMBER: TC013673 ETS 8609.
TI TITLE: APTICOM.
AU INSTITUTIONAL AUTHOR: Vocational Research Institute, Philadelphia, PA.
YR YEAR: 84.
AV AVAILABILITY: Vocational Research Institute; Jewish Employment and Vocational Service, 2100 Arch Street, 6th Floor, Philadelphia, PA 19103.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 60.
AB ABSTRACT: APTICOM, developed by the Vocational Research Institute, is a computerized, desktop console designed specifically for assessing aptitudes and job interests. It is intended for use in the vocational guidance and counseling process and in employment and training selection and placement. The tests were designed to measure aptitude constructs which have been related to occupational success using the Department of Labor's defined aptitudes. They are: Intelligence; General Learning Ability, Verbal Aptitude, Numerical Aptitude, Spatial Aptitude, Form Perception, Clerical Perception, Motor Coordination, Finger Dexterity, Manual Dexterity, and Eye-Hand-Foot Coordination. APTICOM is computerized and is self-scoring and self-timing, portable, and can be administered individually or up to 12 people at one time. The APTICOM Occupational Interest Inventory provides schools, rehabilitation, industry, and job training programs with an interest measure that siimulates examinees' enthusiasm, minimizes time requirements, and is computerized. When both the aptitude and interest inventory are administered, the results are a means of initiating occupational exploration with information refined to the level of the Department of Labor Work Groups. The APTICOM Report gives aptitude scores and Occupational Aptitude Patterns (OAPs) based on these scored. It also gives interest scores and the interest areas related to these scores. The Occupational Interest Inventory Report reveals the degree of interest indicated by the test taker and an individual profile is generated showing the interest in various work tasks as compared to the normative sample. The final portion of the report lists those areas of employment in which the applicant has shown both the required aptitude and high interest.

AN ACCESSION NUMBER: TC013598 ETS 8609.
TI TITLE: IPI Aptitude Series: Dental Technician.
DT SUBTESTS: Dexterity; Dimension; CPF; NPF.
AU INSTITUTIONAL AUTHOR: Industrial Psychology, Inc., New York, NY.

YR YEAR: 81.
AV AVAILABILITY: Industrial Psychology International, Ltd.; 111 N. Market St., Champaign, IL 61820.
TG TARGET AUDIENCE: Adults.
NT NOTES:
AB ABSTRACT: This is a battery of tests designed to assess one's aptitude for the position of dental technician. Duties would include laboratory work at four classification levels: cast metal, denture, crown and bridge, and porcelain and acrylic.

AN ACCESSION NUMBER: TC013574 ETS 8609.
TI TITLE: Johnson O'Connor Research Foundation Aptitude Test.
AU INSTITUTIONAL AUTHOR: Johnson O'Connor Research Foundation, Chicago, IL.
YR YEAR: 40.
AV AVAILABILITY: Johnson O'Connor Research Foundation; Human Engineering Laboratory, 161 E. Erie St., Chicago IL 60611.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 360.
AB ABSTRACT: An extensive aptitude battery measuring 18 work-related aptitudes through the performance of tasks such as manipulation of blocks, and paper folding. Some of the subscores are: visualization in three dimensions, abstract thinking, working alone, working with others, idea production, clerical aptitudes, immediate versus delayed rewards, inductive reasoning, analytical reasoning, musical aptitude, memory, verbal aptitude, finger and spatial aptitude. The test is administered by trained personnel at 16 offices nationwide. It cannot be purchased. New forms of tests are developed periodically.

AN ACCESSION NUMBER: TC013481 ETS 8609.
TI TITLE: Manual Dexterity Work Sample.
AU INSTITUTIONAL AUTHOR: Shawsheen Valley Regional Vocational-Technical High School, Billerica, Mass.
YR YEAR: 79.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 236 431; 21 pages).
GL GRADE LEVEL: 9; 10; 11; 12.
NT NOTES:
AB ABSTRACT: The Manual Dexterity Work Sample is intended to assess a handicapped student's ability to move the hands easily and skillfully and the ability to move the hands in placing and turning motions. The sample can be done by a two-armed person from a chair or wheelchair. Time is not a factor in this work sample.

AN ACCESSION NUMBER: TC013480 ETS 8609.
TI TITLE: Finger Dexterity Work Sample.
AU INSTITUTIONAL AUTHOR: Shawsheen Valley Regional Vocational-Technical High School, Billerica, Mass.
YR YEAR: 79.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 236 430; 22 pages).
GL GRADE LEVEL: 9; 10; 11; 12.
NT NOTES:
AB ABSTRACT: The Finger Dexterity Work Sample is intended to assess a handicapped student's ability to move the fingers and manipulate ssmall objects with fingers, rapidly and accurately. The sample can be done by a one- or two-armed person from a chair or wheelchair. The sample is timed from the moment the student signifies readiness to completion of the task.

AN ACCESSION NUMBER: TC013451 ETS 8501.
TI TITLE: IPI Aptitude Series: Designer.
DT SUBTESTS: Dimension; Precision; NPF; CPF; Blocks; Dexterity; Sales Terms; 16 PF.
AU INSTITUTIONAL AUTHOR: Industrial Psychology, Inc., New York, N.Y.
YR YEAR: 81.
AV AVAILABILITY: Industrial Psychology International, Ltd.; 111 N. Market St., Champaign, IL 61820.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 60; approx.
AB ABSTRACT: This instrument is a battery of tests designed to assess one's aptitude for the position of designer. Tests in the battery include Dimension, Precision, NPF (Neurotic Personality Factor), CPF (Contact Personality Factor); Blocks, Dexterity, Sales Terms; 16 PF (16 Personality Factors), Parts, and Biography-Technical. Battery is suitable for the evaluation of applicants for positions as artist, architect, draftsman, layout person, or photographer.

AN ACCESSION NUMBER: TC013447 ETS 8501.
TI TITLE: IPI Aptitude Series: Scientist.
DT SUBTESTS: Judgment; Decision; CPF; NPF; Factory Terms; Precision; Office Terms; 16 PF; Numbers; Dexterity; Biography-Technical.
AU INSTITUTIONAL AUTHOR: Industrial Psychology, Inc., New York, N.Y.
YR YEAR: 81.
AV AVAILABILITY: Industrial Psychology International, Ltd.; 111 N. Market St., Champaign, IL 61820.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 60; approx.
AB ABSTRACT: This instrument is a battery of tests designed to assess one's aptitude for the position of scientist. Tests in the battery include Judgment, Dimension, CPF (Contact Personality Factor), NPF (Neurotic Personality Factor), Factory Terms, Precision, Office Terms, 16 PF (16 Personality Factors), Numbers, Dexterity, and Biography-Technical. This battery may be used in the evaluation of applicants for positions as biologist, chemist, economist, inventor, physicist, or research scientist.

AN ACCESSION NUMBER: TC013441 ETS 8501.
TI TITLE: IPI Aptitude Series: Vehicle Operator.
DT SUBTESTS: Motor; Dimension; NTF; Precision; CPF; Tools; Dexterity; Biography-Mechanical.
AU INSTITUTIONAL AUTHOR: Industrial Psychology, Inc., New York, N.Y.
YR YEAR: 81.
AV AVAILABILITY: Industrial Psychology International, Ltd.; 111 N. Market St., Champaign, IL 61820.
TG TARGET AUDIENCE: Adults.

NT NOTES:
TIME: 30; approx.
AB ABSTRACT: This instrument is a battery of tests designed to assess one's aptitude for the position of vehicle operator. The test battery includes motor, dimension, NPF (Neurotic Personality Factor), Precision, CPF (Contact Personality Factor), Tools, Dexterity, and Biographical-Mechanical. The battery is appropriate for evaluation of applicants for positions as crane, elevator, motor, taxi, teamster, tractor, or truck operator.

AN ACCESSION NUMBER: TC013440 ETS 8501.
TI TITLE: IPI Aptitude Series: Factory Machine Operator.
DT SUBTESTS: Motor; Precision; Tools; NPF; Blocks; CPF; Dexterity.
AU INSTITUTIONAL AUTHOR: Industrial Psychology, Inc., New York, N.Y.
YR YEAR: 81.
AV AVAILABILITY: Industrial Psychology International, Ltd.; 111 N. Market St., Champaign, IL 61820.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30; approx.
AB ABSTRACT: This instrument is a battery of tests designed to assess one's aptitude for the position of factory machine operator. The test battery includes motor, precision, tools, NPF (Neurotic Personality Factor), Blocks, CPF (Contact Personality Factor), Dexterity, and Biographical-Mechanical. The battery is appropriate for evaluation of applicants for positions as cutters, dental lab technicians, lathe operators, sewing machine operators, pressers, or welders.

AN ACCESSION NUMBER: TC013434 ETS 8501.
TI TITLE: IPI Aptitude Series: Office Machine Operator.
DT SUBTESTS: Perception; Numbers; Judgment; Parts; Memory; Office Terms.
AU INSTITUTIONAL AUTHOR: Industrial Psychology, Inc., New York, N.Y.
YR YEAR: 81.
AV AVAILABILITY: Industrial Psychology International, Ltd.; 111 N. Market St., Champaign, IL 61820.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30; approx.
AB ABSTRACT: This instrument is a battery of tests designed to assess one's aptitude for the position of office machine operator. This job field includes jobs involving setting up, operation, and minor adjustment of various types of office machines for such uses as typing, duplicating, recording, calculating, checking, billing, and sorting. Applicant needs manual dexterity and space relations aptitudes for machine operations. This battery is suitable for

evaluating applicants for positions of accounting or billing clerk, key punch operator or typist. The battery consists of Dexterity, Parts, Perception, Office Terms, Biography-Clerical, NPF (Neurotic Personality FActor), and CPF (Contact Personality Factor).

AN ACCESSION NUMBER: TC012444 ETS 8410.
TI TITLE: Inserting Cards, Folding and Packing Plastic Wallet Inserts.
AU AUTHOR: Kranick-Jack; and-Others.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 15.
AB ABSTRACT: Designed for use in vocational evaluation with clients interested or having the potential for bench assembly work. Measures client's interest and potential for employment in such fields as hand packager, inserter or folder. Abilities observed are manual and finger dexterity, eye-hand coordination, spatial and form perception, accuracy of detail, ability to follow a sequence, tolerate routine tasks and follow directions.

AN ACCESSION NUMBER: TC012443 ETS 8410.
TI TITLE: Revised Reisterer Mechanical Aptitude Work Sample.
AU AUTHOR: Chambers-Elzabeth-Lee.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10.
ITEMS: 30.
AB ABSTRACT: Designed to measure mechanical aptitude in visually impaired and non-visually impaired persons. Evidence of ability in the area of spatial relations, form perception and manual and finger dexterity are observed. Also useful with handicapped individuals having mental, physical or emotional disabilities. Subject assembles blocks, bolts and rubber tubing.

AN ACCESSION NUMBER: TC012441 ETS 8410.
TI TITLE: Cardboard Partition Assembly Work Sample.
AU AUTHOR: Hernandez-John.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.

TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30.
ITEMS: 30.
AB ABSTRACT: Designed for use in vocational evaluation with clients indicating interest in and potential for bench assembly work. Assesses a client's interest in fields involving manual dexterity, and gross assembly of products. Covers assembly and fitting of slotted cardboard pieces together to form partitions according to a prescribed plan. Useful with handicapped individuals.

AN ACCESSION NUMBER: TC012415 ETS 8410.
TI TITLE: Stinchcomb Nut and Bolt Packaging Work Sample.
AU AUTHOR: Stinchcomb-John-A Jr.
YR YEAR: 73.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 75.
AB ABSTRACT: Designed to assess traits and qualities necessary for successful hand packaging. Measures ability to carry out a routine, repetitive task, lift objects, count to seventy-five, carry out simple instructions, and organize a work area. Also measures level of motor coordination, manual dexterity and finger dexterity. Designed for use with mentally handicapped individuals. Simple materials are required.

AN ACCESSION NUMBER: TC012382 ETS 8410.
TI TITLE: Sonnett Credit Sales Work Sample.
AU AUTHOR: Sonnett-Fred.
YR YEAR: 73.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 18.
ITEMS: 9.
AB ABSTRACT: Measures ability in processing credit transactions, including the ability to follow simple printed and verbal instructions, make simple arithmetic computations and perform activities involving manual and finger dexterity. Sixth grade reading level is required. Simple office materials and a credit card machine are needed.

AN ACCESSION NUMBER: TC012381 ETS 8410.
TI TITLE: Johnson Machine Packaging Work Sample.
AU AUTHOR: Johnson-John-G.
YR YEAR: 73.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 50.
AB ABSTRACT: Designed to assess the client's interest and ability in performing simple, repetitive machine packing operations. The following abilities are evaluated: eye-hand coordination, manual dexterity, ability to follow a diagram, form discrimination and ability to follow verbal instructions. A variety of industrial items are required for administration.

AN ACCESSION NUMBER: TC012378 ETS 8410.
TI TITLE: Plumbing Maintenance Work Sample.
AU AUTHOR: Saltzman-Douglas-J.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 8.
AB ABSTRACT: Designed to measure spatial aptitude for positioning parts, form perception, motor coordination, manual dexterity, and ability to learn a plumbing task. Fourth grade reading level is required. Common plumbing parts are required.

AN ACCESSION NUMBER: TC012323 ETS 8410.
TI TITLE: Revised Tomcheck/Brown Eye-Hand-Foot Coordination Work Sample.
AU AUTHOR: Banks-John-J.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 110.
ITEMS: 90.
AB ABSTRACT: Designed for use in vocational evaluation to measure client's ability to perform manipulative and assembly type tasks.

Requires assembly of a nut and bolt device using a foot controlled power screwdriver. Abilities necessary are: eye-hand-foot coordination, finger and manual dexterity, work rhythm, and sitting tolerance. Various pieces of equipment are required.

AN ACCESSION NUMBER: TC012246 ETS 8410.
TI TITLE: Stout U-Bolt Assembly Work Sample.
AU AUTHOR: Botterbusch-Karl.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 50.
AB ABSTRACT: Designed for use in vocational evaluation to measure clients' ability, interest and work personality necessary to perform on low-level bench assembly jobs. Uses four separate timed trials. Designed to be lengthy so that boredom, frustration and fatigue may be observed.

AN ACCESSION NUMBER: TC012243 ETS 8410.
TI TITLE: MDC-VGRS Assembly Work Sample.
AU INSTITUTIONAL AUTHOR: Cleveland Vocational Guidance Service, Cleveland, OH.
YR YEAR: 71.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 50.
AB ABSTRACT: Designed to assess ability to assemble and disassemble 25 wooden clamps. Related to other types of assembly jobs. Should be given more than once to determine if client can improve performance through practice. Useful for measuring ability to perform short, repetitive manual operations. Between 5 and 10 trials may be given.

AN ACCESSION NUMBER: TC012242 ETS 8410.
TI TITLE: Cylinder Lock Assembly Work Sample.
AU AUTHOR: Schade-Phyllis.
YR YEAR: 73.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 4.

AB ABSTRACT: Designed for use in vocational evaluation to assess client's fine finger dexterity, eye-hand coordination and tolerance for repetitive assembly and related work. Client assembles four sets of cylinder lock units. Related to other types of assembly jobs. Visual acuity, use of both hands and dexterity are necessary.

AN ACCESSION NUMBER: TC012080 ETS 8410.
TI TITLE: Riveting Skills Job Sample.
AU AUTHOR: Scott-Richard Jr.
YR YEAR: 74.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 60.
AB ABSTRACT: Designed to determine skills and capabilities needed to work a foot-operated riveting machine in a work shop and/or industry. Requires actual riveting materials. Observation is made of client's attitude, speed, frustration, dexterity, accuracy. Number of correct rivets is scored.

AN ACCESSION NUMBER: TC012014 ETS 8410.
TI TITLE: Nonreading Aptitude Test Battery, 1982 Edition.
DT SUBTESTS: Oral Vocabulary; Number Comparison; Design Completion; Tool Matching; Three-Dimensional Space; Form Matching; GATB Mark Making; GATB Assemble; GATB Disassemble; GATB Place; GATB Turn.
AU INSTITUTIONAL AUTHOR: United States Employment Service, Division of Testing, Salem, OR.
YR YEAR: 82.
AV AVAILABILITY: State Employment Service Offices only.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 107.
ITEMS: 468.
AB ABSTRACT: Developed for use with disadvantaged individuals. This revision is shorter than earlier versions and is purported to be easier to understand and administer, without loss of internal validity. Aptitudes measured are general learning ability, verbal ability, numerical ability, spatial aptitude, form perception, clerical perception, motor coordination, finger dexterity, manual dexterity. Administered by offices of the U.S. Employment Service for vocational guidance and employee selection.

AN ACCESSION NUMBER: TC011983 ETS 8410.
TI TITLE: Order Picking Work Sample.
AU AUTHOR: Perkins-Eileen.
YR YEAR: 73.

AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 5.
AB ABSTRACT: For use in vocational evaluation with clients interested in preparing orders for shipment, as in the jobs of order filler, distributing clerk, packing and shipping clerk, delivery person. Measures verbal and numerical ability, spatial perception, finger and manual dexterity, ability to reach. Simple office supplies are needed.

AN ACCESSION NUMBER: TC011977 ETS 8410.
TI TITLE: Talent Assessment Program. Revised Edition.
DT SUBTESTS: Visualizing Structured Detail; Sorting (Size and Shape); Sorting (Color); Sorting by Touch; Handling Small Materials; Handling Large Materials; Using Small Tools; Using Large Tools; Visualizing Flow Paths; Memory for Structural Detail.
AU AUTHOR: Nighswonger-Wilton-E.
YR YEAR: 81.
AV AVAILABILITY: Talent Assessment, Inc.; P.O. Box 5087; Jacksonville, FL 32247.
GL GRADE LEVEL: 7; 8; 9; 10; 11; 12.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 150; approx.
AB ABSTRACT: Consists of 10 tests which require hands-on work by client. Used to measure innate vocational aptitudes of all types of individuals, including handicapped, disadvantaged, and regular vocational students. Tests measure skills applicable to work in trade, industrial, technical and professional technical lines, including skilled and unskilled occupations. Measures aptitudes in the general categories of visualization and retention, visual discrimination and manual dexterity.

AN ACCESSION NUMBER: TC011934 ETS 8410.
TI TITLE: Grimes Pharmacy Helper Work Sample.
AU AUTHOR: Grimes-Richard-T.
YR YEAR: 79.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 15.
AB ABSTRACT: Designed to assess the interest and ability to perform tasks required of a pharmacy helper, e.g. use medical terminology, transcribe drug information onto labels, select proper drugs, and

fill containers with correct quantities. Also measures manual and finger dexterity, and ability to count, follow directions and record information legibly. Useful with those having an assessed reading level of grade 6. A pill counter and other common pharmacy items are necessary. Use with a clerical aptitude measure is suggested.

AN ACCESSION NUMBER: TC011919 ETS 8410.
TI TITLE: Occupational Aptitude Survey and Interest Schedule: Aptitude Survey.
DT SUBTESTS: Vocabulary; Computation; Spatial Relations; Word Comparison; Making Marks.
AU AUTHOR: Parker-Randall-M.
YR YEAR: 83.
AV AVAILABILITY: Pro-Ed; 5341 Industrial Oaks Boulevard, Austin, TX 78735.
GL GRADE LEVEL: 8; 9; 10; 11; 12.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 35; approx.
ITEMS: 185.
AB ABSTRACT: One of two separate instruments comprising the Occupational Aptitude Survey and Interest Schedule (OASIS). The aptitude test was developed to assist students in making career decisions by providing them with information regarding their relative strength in several aptitude areas related to the world of work. Scores are keyed directly to the Dictionary of Occupational Titles, Guide for Occupational Exploration, and the Worker Trait Group Guide. In addition to the 185 items of the first four subtests, the Making Marks subtest is a speeded task requiring the examinee to draw an asterik-like figure in each of 160 boxes. May be administered to individuals or to groups. A revised version is available.

AN ACCESSION NUMBER: TC011773 ETS 8410.
TI TITLE: Roeder Manipulative Aptitude Test.
AU AUTHOR: Roeder-E-W.
YR YEAR: 70.
AV AVAILABILITY: Lafayette Instrument Company; P.O. Box 5729; Lafayette, IN 47903.
TG TARGET AUDIENCE: AGE 13-17, Adults.
AB ABSTRACT: Designed to measure hand, arm and finger dexterity and work speed. Subject manipulates screws, nuts, washers and caps on a performance board.

AN ACCESSION NUMBER: TC011763 ETS 8410.
TI TITLE: Wolfe Data Entry Operator Test.
AU INSTITUTIONAL AUTHOR: Wolfe Computer Aptitude Testing, Ltd., Oradell, N.J.

YR YEAR: 82.
AV AVAILABILITY: Walden Computer Aptitude Testing, Ltd.; Box 319; Oradell, NJ 07649.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
AB ABSTRACT: Designed to screen out error-prone job candidates. Measures manual dexterity, coding, accuracy, work speed, editing, numerical facility. For use with data entry and terminal operators and all types of data entry equipment.

AN ACCESSION NUMBER: TC011693 ETS 8410.
TI TITLE: The Word Processing Operator Assessment Battery.
AU INSTITUTIONAL AUTHOR: Harvard Personnel Testing, Oradell, N.J.
YR YEAR: 82.
AV AVAILABILITY: Harvard Personnel Testing; Box 319; Oradell, NJ 07649.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Screening test for applicants to the position. Measures: attention to detail, ability to solve problems, manual dexterity, numerical skills, alphabetizing, filing and coding. Used along with interviews, reference checking and machine tests. Available in English and French.

AN ACCESSION NUMBER: TC010648 ETS 8410.
TI TITLE: Bateria de Examenes de Aptitud General.
DT SUBTESTS: Name Comparison; Computation; Three-Dimensional Space; Vocabulary; Tool Matching; Arithmetic Reasoning; Form Matching; Mark Making; Pegboard; Finger Dexterity Board.
AU INSTITUTIONAL AUTHOR: United States Dept. of Labor, Employment and Training Administration, Washington, D.C.
YR YEAR: 74.
AV AVAILABILITY: U.S. Government Printing Office; Washington, D.C. 20402.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: A Spanish language version of the General Aptitude Test Battery (GATB) (TC 001 422) designed for use by State Employment Service Offices for evaluation of applicants for jobs and training programs. Aptitudes measured are: general learning ability, verbal aptitude, numerical aptitude, spatial aptitude, form perception, clerical perception, motor coordination, finger dexterity, manual dexterity. Scores on part 1, name comparison and part 4, vocabulary are not translations.

AN ACCESSION NUMBER: TC007982 ETS 8410.
TI TITLE: Employee Aptitude Survey: Prueba 9--De Movimientos Manuales.
AU INSTITUTIONAL AUTHOR: Psychological Services, Inc., Los Angeles, CA.
YR YEAR: 69.
AV AVAILABILITY: Psychological Services, Inc.; 100 West Broadway,

Suite 1100, Glendale, CA 91210.
TG TARGET AUDIENCE: AGE 17, Adults.
NT NOTES:
TIME: 5.
ITEMS: 750.
AB ABSTRACT: Designed to measure the ability to make rapid and precise movements with the hands and fingers. Also measures, according to the authors, the temperamental willingness to perform highly repetitive, routine, and monotonous work. Recommended for office workers involved with filing and the operation of many kinds of office machines, and for such personnel as dental technicians, watch repairmen, and similar precision jobs that require fine finger movements. The test taker is to put a pencil dot in as many circles as he can in five minutes, without letting the dots touch the sides of the small circles. Comes with English or Spanish instructions.

AN ACCESSION NUMBER: TC005834 ETS 8410.
TI TITLE: Career Ability Placement Survey.
AU AUTHOR: Knapp-Lila-F; Knapp-Robert-R.
YR YEAR: 76.
AV AVAILABILITY: Educational and Industrial Testing Service; P.O. Box 7234; San Diego, CA 92107.
GL GRADE LEVEL: 7; 8; 9; 10; 11; 12; Higher Education.
NT NOTES:
TIME: 40; approx.
AB ABSTRACT: Designed to measure abilities through use of eight five-minute ability tests. Test of Mechanical Reasoning has 20 items; Spatial Relations has 18 items; Verbal Reasoning has 6 items; Numerical Ability has 24 items; Language Usage has 30 items; Word Knowledge has 56 items; Perceptual Speed and Accuracy has 150 items; and Manual Speed and Dexterity has 19 items. Machine Scoring and Self Scoring forms are available. Interpretation of CAPS in career development may be accomplished in terms of the COP System structure of occupations. Fourteen job family clusters are used in CAPS Self-Interpretation Profile and Guide.

AN ACCESSION NUMBER: TC002898 ETS 8410.
TI TITLE: Stromberg Dexterity Test.
AU AUTHOR: Stromberg-E-L.
YR YEAR: 47.
AV AVAILABILITY: The Psychological Corporation; 555 Academic Court, San Antonio, TX 78204-2498.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10; approx.
AB ABSTRACT: Measures manipulative skill in sorting by color and by sequence. Developed to aid in choosing workers for jobs which

require speed and accuracy of arm and hand movement. Precision in placement is prerequisite for speed. Useful in selecting applicants for jobs as line assemblers, hand packagers, laundry workers, and punch press operators.

AN ACCESSION NUMBER: TC002767 ETS 8410.
TI TITLE: Pennsylvania Bi-Manual Worksample.
AU AUTHOR: Roberts-John-R.
YR YEAR: 69.
AV AVAILABILITY: American Guidance Service; Publishers' Building, Circle Pines, MN 55014.
TG TARGET AUDIENCE: AGE 16-17, Adults.
NT NOTES:
TIME: 12.
ITEMS: 80.
AB ABSTRACT: Evaluates finger dexterity of both hands, whole movement of both arms, eye-hand coordination, and bi-manual coordination. The subject is seated in front of a board with nuts at one end and bolts at the other. He grasps a nut between the thumb and index finger of the left hand, and a bolt with the thumb and index finger of the right hand. After screwing the two together, he places the bolt-nut into a small hole in the board. Requires the use of the test board, nuts and bolts. The procedures include practice before the timed test. Recommends giving the test to no more than 4 people at a time. A special supplement is available for the blind.

AN ACCESSION NUMBER: TC002762 ETS 8410.
TI TITLE: Hand-Tool Dexterity Test.
AU AUTHOR: Bennett; George-K.
YR YEAR: 46.
AV AVAILABILITY: The Psychological Corporation; 555 Academic Court, San Antonio, TX 78204-2498.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 7; approx.
AB ABSTRACT: Designed to measure proficiency in using ordinary mechanics' tool such as wrenches and screwdrivers. Attempts to measure manipulative skill independent of intellectual factors. Applicant performs mechanical task according to a prescribed sequence. Useful in selecting applicants for jobs such as aircraft or automotive mechanics, machine adjusters, maintenance mechanics or industrial apprentices.

AN ACCESSION NUMBER: TC002747 ETS 8410.
TI TITLE: Purdue Pegboard.
AU AUTHOR: Tiffin-Joseph.
YR YEAR: 48.
AV AVAILABILITY: London House Inc.; 1550 Northwest Highway, Park Ridge, IL

60068.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10; approx.
AB ABSTRACT: A measure of manipulative dexterity designed to assist in the selection of employees in industrial jobs requiring this skill. Provides measurements of right hand; left hand; both hands; gross movements of hand, fingers, and arm; and fingertips dexterity or fine motor skills. Instrument is also available from Lafayette Instrument Co.; P.O. Box 5729, Lafayette, IN 47903.

AN ACCESSION NUMBER: TC002717 ETS 8410.
TI TITLE: Minnesota Rate Of Manipulation Tests, 1969 Edition.
DT SUBTESTS: Placing; Turning; Displacing; One-Hand Turning And Placing; Two-Hand Turning And Placing.
AU INSTITUTIONAL AUTHOR: Minnesota Univ., St. Paul. Employment Stabilization Research Institute.
YR YEAR: 69.
AV AVAILABILITY: American Guidance Service; Publishers' Building, Circle Pines, MN 55014.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 20; approx.
ITEMS: 60.
AB ABSTRACT: Timed battery of tests which measure arm, hand and finger dexterity. Designed as an aid in the selection of personnel for job requiring manual dexerity such as assembly line tasks that require the manipulation or sorting of parts. Usually only two tests are given with several timed trials recorded for each test; time to administer is about 10 minutes per test. May be administered either to a group or to an individual. The Displacing and the Turning tests have been modified for use with the blind. Requires the use of a test board and special blocks. Has also been used with students in elementary through university levels and with physically handicapped persons. Available in French under title, Test de Dexterite Manuelle de l'Universite du Minnesota (TC840013).

AN ACCESSION NUMBER: TC002704 ETS 8410.
TI TITLE: Groove Type Steadiness Tester.
AU INSTITUTIONAL AUTHOR: Lafayette Instrument Company, Lafayette, IN.
AV AVAILABILITY: Lafayette Instrument Co.; P.O. Box 5729; Sagamore Parkway, Lafayette, IN 47903.
TG TARGET AUDIENCE: AGE 10-17, Adults.
AB ABSTRACT: Designed to progressively measure eye-hand coordination. The subject is required to push a stylus through a gradually narrowing groove without letting the stylus touch the sides of the groove. Requires the use of the specially designed unit and stylus.

AN ACCESSION NUMBER: TC002703 ETS 8410.
TI TITLE: Grooved Pegboard Test.
AU INSTITUTIONAL AUTHOR: Lafayette Instrument Company, Lafayette, IN.
YR YEAR: 65.
AV AVAILABILITY: Lafayette Instrument Co.; P.O. Box 5729; Sagamore Parkway, Lafayette, IN 47903.
TG TARGET AUDIENCE: AGE 10-17, Adults.
AB ABSTRACT: A manipulative dexterity test which, according to the publisher, requires more complete visual motor coordination than most pegboards. Used in neuropsychological test batteries as an indicator of brain damage, movement disorders; to distinguish between normal, neurologic and pseudo-neurologic patients; in student labs; and as a screening test in industry. Requires the use of a special board and pegs.

AN ACCESSION NUMBER: TC002098 ETS 8410.
TI TITLE: Employee Aptitude Survey: Test 9--Manual Speed And Accuracy.
AU INSTITUTIONAL AUTHOR: Psychological Services, Inc., Los Angeles, CA.
YR YEAR: 56.
AV AVAILABILITY: Psychological Services, Inc.; 100 West Broadway, Suite 1100, Glendale, CA 91210.
TG TARGET AUDIENCE: AGE 17, Adults.
NT NOTES:
TIME: 5.
ITEMS: 750.
AB ABSTRACT: Designed to measure the ability to make rapid and precise movements with the hands and fingers. Also measures, according to the authors, the temperamental willingness to perform highly repetitive, routine, and monotonous work. Recommended for ofice workers involved with filing and the operation of many kinds of office machines, and for such personnel as dental technicians, watch repairmen, and similar precision jobs that require fine finger movements. The test taker is to put a pencil dot in as many circles as he can in five minutes, without letting the dots touch the sides of the small circles. Comes with English or Spanish instructions.

AN ACCESSION NUMBER: TC001422 ETS 8410.
TI TITLE: General Aptitude Test Battery.
DT SUBTESTS: Name Comparison; Computation; Three-Dimensional Space; Vocabulary; Tool Matching; Arithmetic Reason; Form Matching; Mark Making; Place; Turn; Assemble; Disassemble.
AU INSTITUTIONAL AUTHOR: United States Employment Service, Division of Testing, Salem, OR.
YR YEAR: 67.
AV AVAILABILITY: State Employment Service Offices only.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 150.
AB ABSTRACT: Designed for use in vocational guidance and employment

selection of literate individuals. Twelve tests measure nine vocational aptitudes: general learning ability; verbal aptitude; numerical aptitude; spatial aptitude; form perception; clerical perception; motor coordination; finger dexterity; manual dexterity. Research and development on this test is continuous. A Spanish version is available (TC 010 648) as is a non-reading measure of the same aptitudes (TC 0112 014) and a special edition for the deaf. Validated to predict performance in over 400 professional, skilled, semi-and unskilled occupations. See Specific Aptitude Test Batteries (TC 010 002 -012) for examples. Not available to the general public. For information, contact a state employment service agency, which is responsible for the operational use of the GATB.

AN ACCESSION NUMBER: TC885033 ETS 8304.
TI TITLE: Test De Destreza En El Manejo De Herramientas.
AU AUTHOR: Bennett-George-K.
YR YEAR: 65.
AV AVAILABILITY: TEA Ediciones, S.A.; Fray Bernardino de Sahagun 24; Madrid, 16; Spain.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 7; approx.
AB ABSTRACT: Performance test with the manual translated into Spanish; Spanish version of Bennett's Hand Tool Dexterity Test (TC 002 762). Designed to measure proficiency in using ordinary mechanics' tools such as wrenches, screwdrivers, etc. Attempts to measure manipulative skill independent of intellectual factors. Applicant performs mechanical task according to a prescribed sequence.

AN ACCESSION NUMBER: TC810649 ETS 8911.
TI TITLE: SCRE Profile Assessment System.
DT SUBTESTS: Listening; Speaking; Reading; Writing; Visual Understanding and Expression; Use of Number; Physical Co-ordination; Manual Dexterity; Perseverance; Enterprise.
AU INSTITUTIONAL AUTHOR: Scottish Council for Research in Education, Edinburgh, Scotland.
YR YEAR: 77.
AV AVAILABILITY: Scottish Council for Research in Education; 15 St. John Street, Edinburgh, Scotland EH8 8JR.
TG TARGET AUDIENCE: AGE 14-17, Adults.
AB ABSTRACT: This instrument was designed to gather information on secondary school students in Scotland for placement purposes and as a record of accomplishments at the time the student leaves school. Student performance is rated by teachers on a scale of 1 to 5 at various times during the school year. The scale corresponds to grades A to E used in the school system. Each form is self-marking to a profile form via a carbonless paper.

AN ACCESSION NUMBER: TC810495 ETS 8304.
TI TITLE: Manual Dexterity Test.
DT SUBTESTS: Manual Speed; Manual Skill.
AU INSTITUTIONAL AUTHOR: Educational and Industrial Test Services, Hempstead, England.
AV AVAILABILITY: Educational and Industrial Test Services, Ltd.; 83 High Street, Hemel, Hempstead, Hertfordshire HP1 3AH, England.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 2; approx.
AB ABSTRACT: A paper and pencil test which provides a measure of

manual speed and skill. May be administered to groups or to individuals. Manual dexterity is important in many occupations, including assembly and packaging work, machine operation, and many areas within production.

AN ACCESSION NUMBER: TC810050 ETS 8304.
TI TITLE: Speed Tests.
DT SUBTESTS: Conceptual Speed; Perseveration; Word Fluency; Ideational Fluency; Motor Speed; Motor Skill.
AU AUTHOR: Morrisby-J-R.
YR YEAR: 55.
AV AVAILABILITY: Educational and Industrial Test Services Ltd.; 83; High Street, Hemel Hempstead, Hertfordshire, HP1 3AH, England.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 20; approx.
ITEMS: 456.
AB ABSTRACT: The Morrisby Differential Test Battery is a comprehensive battery of tests which objectively assesses a person's intellectual structure and basic personality characteristics. The DTB is supplied only to "Registered Approved Users." Registration as an approved user can be obtained by successfully completing a five-day training course specifically on the DTB. Speed Tests 1-4 measure leadership qualities, confidence, flexibility, resistance to change, speed of awareness, personal commitment, tenacity, and initiative. Simple tasks, rather than a questionnaire approach is used. Speed Tests 5 and 6 give a measure of manual dexterity, speed and skill, important in many occupations. Administration time for total DTB is three hours and fifteen minutes.

ETS TEST COLLECTION VIA INTERNET

The ERIC Clearinghouse on Assessment and Evaluation has mounted on its gopher site a database to help locate tests. This database can be used by accessing the gopher at the address: GOPHER.CUA.EDU The ERIC/ETS Test Collection is located under: Special Resources/ ERIC Clearinghouse on Assessment and Evaluation/ Test Locator/

To search the database, enter keywords from the title or descriptors. For example, if you would like to search for tests on oral language proficiency, you could type in all three words, or oral and proficiency. You may get slightly different results, but you will have information on a lot of tests to look at. If you know the title of the test, the best way to search is to use the main words in the title, not necessarily all of the words in the title. If you are looking for the Wechsler Intelligence Scale for Children-Revised, the most efficent way to search is with the words Wechsler, intelligence, and children.

INTRODUCTION TO THE ETS TEST COLLECTION

The Educational Testing Service (ETS) Test Collection database contains records on over 9,500 tests and research instruments. These records describe the instruments and provide availability information. The Test Collection encompasses virtually all fields from vocational interest inventories for adults to instruments that measure shyness or predict recidivism in released criminal offenders, to assessment of managerial style, as well as education-related achievement and aptitude tests. The test descriptions are indexed with ERIC Thesaurus terms for subject accessibility.

This is a joint project of ETS and ERIC_AE. ETS Library and Reference Services Division prepares the descriptions. ERIC_AE maintains the database and hosts the Search System. ERIC_AE has also begun to put ETS prepared test descriptions into the ERIC Resources in Education database. About 15 descriptions are added each month.

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You may download individual and small groups of test descriptions and you may point to this service from any Gopher Site.

WHAT KIND OF TEST ARE DESCRIBED?

The Test Collection database collects a variety of instruments: achievement tests, aptitude tests, personality measures, attitude measures, career/vocational interest measures, occupational tests such as nursing or sales skills inventories. Many research instruments are collected as well as tests from commercial publishers.

WHAT INFORMATION IS AVAILABLE ABOUT THE TESTS?

The title, author, publication date and source appear in the record. An abstract describing the instrument, intended population, and uses accompanies the record. Subject terms give the age and grade level information as well as ERIC Thesaurus terms that describe the test.

DOES THE TEST COLLECTION DATABASE REVIEW THE TESTS?

No, other reference guides such as Mental Measurements Yearbooks,

Tests: A Comprehensive Reference for Assessments in Psychology, Education, and Business, and Test Critiques distributed by Pro-Ed fill that role. You can search the tables of contents for the MMY and Test Critiques through the ERIC_AE Gopher Site.

ARE ALL THE TESTS IN THE DATABASE CURRENTLY IN PRINT?

No, some of the items are out of print. We suggest contacting the publisher for permission to use out-of-print materials. Phone numbers can be located using another menu option on the ERIC_AE Gopher Site.

WHERE CAN I SEE THE ACTUAL TEST INSTRUMENTS?

Availability information is provided in the records. Many colleges and universities have test collections in their libraries. Talk to you local librarian for more information.

WHAT IS TESTS IN MICROFICHE?

Tests in Microfiche is a subcollection of unpublished research instruments that are available for purchase in microfiche from the ETS Test Collection. The collection includes instruments appropriate for diverse populations (infants, learning disabled, adults, etc.) Each set spans a wide range of topics such as job satisfaction and attitudes towards school. More than 800 tests are available.

DOES THE TEST COLLECTION PROVIDE REFERENCE SERVICES?

No, the descriptive information in the database should help answer most questions people may have. And the publisher of the particular test is the most competent source of information. You can, however, route general inquiries to ERIC_AE@CUA.EDU.

Ask_AE@cua.edu
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